

PARKWOOD COMMONS HOMEOWNERS ASSOCIATION

HOA BOARD MEETING – 1/13/2018

Attendance:

**Bryon Beach, President
Bill Burson, Treasurer
Lisa Taylor
Josh Jarvis (by phone)
John Dillon**

Guest:

**Dawn Boline
Emilie Lushia**

The meeting was called to order at 3:00 p.m.

Bill suggested that we waive reading the last meeting minutes. Lisa Taylor accepted this..

The contract for CMA was signed by Bryon on December 3, 2017. Bill is in the process of delivering required information to CMA along with a check for \$ 5,000 (reserve account) and 3 months of operating funds. Bill suggested that we have an open meeting with permanent members and all interested members of the neighborhood, and inviting CMA to this. He suggested February 18, at a larger facility such as Pitner Elementary School. Bill had inquired about this facility and was told to contact Cobb County which he will do. It would cost the HOA money to hold it at Pitner; possibly \$50.00 or \$75.00 per hour plus clean-up and etc.. Bill will contact Pitner about the dates and gather the necessary paperwork.

Bill has suggested that we pencil in the following meetings for this year: February 18th, April 29th, (which will be the annual HOA meeting at the pool), August 19th and November 8th. They will include all permanent members and non-members who wish to attend these meetings.

Bill asked Dawn if she wanted to become the HOA Secretary and she said yes. Lisa made a motion to accept Dawn as Secretary and everyone agreed.

Dawn brought up the subject of flags in the front entrance on days that they should be flying. She stated that her husband, Al, would be responsible for this. It was agreed by everyone.

A letter will be coming well in advance of the February 18 meeting, announcing that we need help again on getting a board together for the 2018 year. We need a President, Vice President or a Co-President, a future Treasurer, and a few additional at large. We also need a pool Chairman for the pool. (As stated in the previous letter to all members, CMA will be taking charge of all of our Financial duties but we still need a HOA Board. Please consider helping our neighborhood grow. Again a

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newsletter was suggested and if anyone is interested in doing this, maybe two issues a year would be great.

Paul Mannan will be asked to do our announcements again which is an important job as we can reach all of our members and outside members through this method. The invoices will have a note that if you do not receive these announcements, please sign up on our website. (Mailchimp will need to update email addresses.)

A question was asked if CMA will be doing the letter to all past due members. The answer is yes. CMA will be responsible for all billing to members one they are fully transitioned. And they will be collecting all dues.

The 2018 budget was briefly discussed. We have a total of \$ 54,182.71 in our bank accounts as of this date.

Lisa told us that the hallway at the pool has started to bubble. Bryon said that the contractor had come out before with the same problem. He will contact the contractor again, also this should be under warranty.

Bryon has relinquished his title of President. He turned in all of his keys at the meeting. We will miss him. Thank you Bryon for taking on the job of president for the past year.

Byron made a motion to disperse, Dawn second it. The meeting ended at 4:25 p.m.

Dawn Boline
Secretary